

**Oyster River Cooperative School District
REGULAR MEETING**

August 16, 2017

OR High School Library

6:30 PM

- o. CALL TO ORDER (6:30 PM)**
 - I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING**
 - II. APPROVAL OF AGENDA**
 - III. PUBLIC COMMENTS**
 - IV. APPROVAL OF MINUTES**
 - Motion to approve 8/2/17 regular meeting minutes.
 - V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS**
 - A. District**
 - B. Board**
 - VI. DISTRICT REPORTS**
 - A. Assistant Superintendent/Curriculum & Instruction Report(s)**
 - Enrollment update
 - Smarter Balanced/SAT Test Results
 - Draft Homework Survey
 - B. Superintendent's Report**
 - C. Business Administrator**
 - FY19 Budget Calculations
 - ORCSD 2017/18 Bus Routes
 - D. Student Senate Report**
 - E. Other:** Todd Allen/Sue Caswell – Update on Strategic Plan
Suzanne Filippone – Update on HS Master Schedule
 - VII. DISCUSSION ITEMS**
 - VIII. ACTIONS**
 - A. Superintendent Actions**
 - B. Board Action Item**
 - Motion to affirm the hiring of the ORMS World Language Teacher.
 - Motion to approve list of ORHS Department Heads and Advisors.
 - Motion to approve List of ORMS/ORHS Fall Coaches.
 - Motion to approve ORMS Activity Advisors.
 - Motion to approve Elementary Stipend Activities nominations.
 - IX. SCHOOL BOARD COMMITTEE UPDATES**
 - X. PUBLIC COMMENTS**
 - XI. CLOSING ACTIONS**
 - A. Future meeting dates:** 8/30/17 Manifest Review ORHS C-120 5:30 PM
9/13/17 Regular - ORHS-Library 7:00 PM
 - XII. NON-PUBLIC SESSION: RSA 91-A:3 II {If needed}**
NON-MEETING SESSION: RSA 91-A2 I {If needed}
 - XIII. ADJOURNMENT:**
- The School Board reserves the right to take action on any item on the agenda.**

Respectfully submitted,
Superintendent

**If you require special
communication aids, please
notify us 48 hours in
advance.**

Oyster River Cooperative School District
SAU #5

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

• Brian Cisneros	Term on Board: 2015 –2018
• Thomas Newkirk, Chair	Term on Board: 2016 - 2019
• Kenneth Rotner	Term on Board: 2016 - 2019
• Denise Day, Vice-Chair	Term on Board: 2017 - 2020
• Michael Williams	Term on Board: 2017 - 2020
• Allan Howland	Term on Board: 2015 - 2018
• Daniel Klein	Term on Board: 2015 - 2018

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Oyster River Cooperative School District

August 2, 2017

Oyster River High School

6:30 p.m.

SCHOOL BOARD MEMBERS: Denise Day, Dan Klein, Kenny Rotner, Brian Cisneros, Tom Newkirk, and Al Howland Not Present: Michael Williams
Student Representative: H. Wilson not present

ADMINISTRATORS: Superintendent Dr. James Morse, Sue Caswell, Todd Allen, David Goldsmith

There was one member of the public present

I. CALL TO ORDER:

APPROVAL OF MANIFESTS:

Payroll Manifest #1A: \$923.53
Payroll Manifest #2:362,829.49
Vendor Manifest #30: \$116,306.13
Vendor Manifest #2: \$705,958.83

II. APPROVAL OF AGENDA:

Denise Day moved to approve the agenda, 2nd by Brian Cisneros. Motion approved 6-0.

III. PUBLIC COMMENTS: Dean Rubine from Lee commented that the online registration does not seem to work with Chrome but other browsers work okay.

IV. APPROVAL OF MINUTES

Motion to approve July 19, 2017 School Board Meeting Minutes:

Denise Day moved to approve the July 19th minutes with the following revisions, 2nd by Al Howland. Motion approved 6-0.

Revisions:

Page 7 Insert 4: “Denise Day suggested changing the wording in May/June the recommended implementation plans for 2018-19 will be made and shared with the School Board for approval. Final plan will be shared with parent community”.

Page 7: Tom Newkirk noted that there was no student survey on the schedule and was assured that there would be a student survey.

V. ANNOUNCEMENTS COMMENDATIONS AND COMMENTS

A. District: None

B. Board:

Kenny Rotner mentioned his appreciation for the free lunch program at the middle school that is being offered this summer. This program is open to all students. When school is not in session, this program is a huge help.

VI. DISTRICT REPORT:

A. Assistant Superintendent/Curriculum & Instruction Report: None

B. Superintendent's Report:

Superintendent Morse reported that the new start times at the schools are as follows:

High School/Middle School 8:15 – 3:05. The buses will drop off at 7:55 and pick up at 3:10. Elementary Schools 8:55 – 3:10. The buses will drop off at 8:45 and pick up at 3:15. Lisa Huppe is putting the finishing touches on the bus schedule.

Superintendent Morse emphasized that anytime we start a new school year there will be adjustments for the first couple of days. He reminded the Board that the afternoon bus runs will be grades K-12. He is meeting with the administrative team next week and going over goals, strategic planning and busing.

He attended a meeting with Doris Demers about a farm to school initiative at UNH. The culture programs at UNH has committed to providing farm fresh vegetables all year long.

The Facilities Committee met and they invited seven people to join the Superintendents' Facilities Committee. The proposed Committee Members are:

Art Guadano - Durham
Doug Bencks - Durham/UNH
Martha Gooze - Durham
Julie Reece - Lee
Dawn Genes - Lee
Rob McEwan - Madbury
Dave Garvey - Madbury

They also invited the following additional committee members:

Kenny Rotner - Durham Town Council/School Board
Scott Bugbee - Lee Select Board
Jay Moriarty - Madbury Select Board

Tom Newkirk Board Chair- Ex-officio (non-voting unless one member absent)
Dan Klein School Board Member
Michael Williams School Board Member

Dr. James Morse Superintendent
Sue Caswell Business Administrator
Jay Richard ORMS Principal

Superintendent Morse informed the Board that he and Jay Richard will also be working with the Middle School staff.

Denise Day moved to accept the above facilities committee members as presented, 2nd by Brian Cisneros. Motion passed 7-0.

C. Business Administrator: None

D. Student Senate Report: None

E. Other: None

VII. DISCUSSION ITEMS

Price Increase Child Nutrition School Lunch Program:

According to the Federal Lunch Equity form we must increase prices to meet the average of \$2.86. Federal reimbursement rates have not been released to the public at this time.

Current Meal Prices:

Grade	Breakfast	Lunch	Milk
K-4	\$1.25	\$2.60	.50
5-8	\$1.25	\$2.85	.50
9-12	\$1.50	\$3.10	.50

Proposed Price Increases:

Grade	Breakfast	Lunch	Milk
K-4	\$1.25	\$2.65	.50
5-8	\$1.25	\$2.90	.50
9-12	\$1.50	\$3.15	.50

Al Howland moved to accept the above proposed School Lunch Program increases 2nd by Dan Klein. Motion passed 6-0.

2018 Budget Goal:

Tom Newkirk discussed what potential major budget drivers might be in planning the 2018-19 budget:

Estimate what health care costs would be.

Is there going to be a major facilities increase?

Denise Day asked for an update on the expendable trust fund.

Kenny Rotner asked if there are any costs that will be incurred with the middle school discussion. He also asked if there are any revenue sources coming in to be considered. Superintendent Morse noted that the Title I funding has been going down every year.

The state will be giving \$1,100 more per kindergarten student next year, but that revenue will be going to the towns directly.

One item for consideration is trying to anticipate potential additional positions that might be needed. Superintendent Morse feels that the needs at the elementary schools and the middle schools will be flat. The World Language Program and whatever Special Education needs are may be the only areas that may arise unless there are any unanticipated spikes in enrollment. Al Howland agreed that this is a year to hold the line on new positions. Todd Allen noted that there are 138 students enrolled from Barrington in the fall. He would expect that number to go up 10 to 15 students at the most be that has not been discussed in detail as of yet.

Board Goal #8 Strategic Plan Details:

John Kennedy of (NESDEC) New England School Development Council spoke to the Board and presented their proposal to the District:

Their proposal is to provide consulting services for the development and facilitation of a strategic planning process.

This is a two year contract:

Phase One is to assist in identifying roles and in the development of planning process schedule, develop a demographic abstract, develop a profile of the present state of the district, conduct a stakeholder needs assessment and analysis of stakeholder input and report of strategic plan steering committee.

Phase Two 2018-19: Assist in the development of goal attainment strategies and indicators of progress, the strategic plan action framework, the conduct of the study, and timeline for the study

He commented that they have done work with several districts in the past few years. They are completing a contract in Dover and have recently worked with Sunapee. Kenny Rotner asked if there is a team assigned to the District. He replied that there a lead consultant and a team that would be involved with various parts of the process. They are in frequent communication with the Superintendent and the Leadership Team.

The costs are based on the involvement of the team \$10,342 for each year. The additional scope would be at \$195 per hour if they exceed the scope of the contract.

Superintendent Morse mentioned that this proposal is based on smaller groups coming together to help us form the next five years of the plan. The strategic tools have been an amazing way to communicate with our parents and the community. This will help us to build something substantive to use in the next five years.

Kenny Rotner noted that the last strategic plan started during a turmoil period in the community and this next five year plan the District is in a much better place.

VIII. ACTIONS

A. Superintendent Actions: None

B. Board Action Items:

Motion to affirm the hiring of the Moharimet Teacher: Kenny Rotner moved to affirm the hiring of Katherine Ray for Grade 3 at Moharimet 2nd by Brian Cisneros. Motion passed 6-0.

IX. SCHOOL BOARD COMMITTEE UPDATES:

Denise Day reported that the Long Range Planning Committee has a tentative meeting set up on August 30 and taking a look a planning for the fall.

X. PUBLIC COMMENT:

Dean Rubine from Lee would like to hear a report on the Barrington tuition.

Tom Newkirk reported that beginning in the first meeting in September they will need to rotate in two more Board members for the Manifest Review.

Committee. Dan Klein and Tom Newkirk volunteered to the Manifest Review for the next six months. Brian Cisneros will serve as an alternative to the Manifest Review.

XI. CLOSING ACTIONS

A. Future Meeting Dates:

8/16 Regular meeting at the ORHS Library

8/30 Manifest Review at ORHS

XII. NON-PUBLIC SESSION: RSA 91-A:3 II {If Needed}

NON-MEETING SESSION: RSA 91-A2 {If Needed}

XIII. ADJOURNMENT:

Al Howland moved to adjourn at 8:00 p.m., 2nd by Kenny Rotner. Motion passed 6-0.

Respectfully yours,
Laura Grasso Dobson
Recording Secretary

Mast Way School 2017-18 Enrollment Projections

Current 2016-17 Enrollments

	K	1	2	3	4	
6-23-17 End of Year	63	72	63	67	65	330
New 2017-18 Registrations	70	10	4	5	3	92
Summer Withdrawals 2017	1	3	2	3	2	11
Total 2017-18 Enrollment	69	70	73	65	68	345

2017-18 Enrollment 17 classes

Teacher	Grade	K	1	2	3	4	Avg
Kennedy	K	17					17.25
McCormick	K	18					
Webb	K	17					
Laliberte	K	17					
Burke	1		21				20.67
Desrochers	1		21				
Handwork	1		20				
Biggwither	1/2 Multi		8	10			18
Darois	2			21			21
Stacy	2			21			
Zimar	2			21			
Drew	3				22		21.67
Moulton	3				22		
Paquette	3				21		
Bowden-Gerard	4					23	22.67
Buswell	4					23	
George	4					22	
	TOTAL	69	70	73	65	68	345

2017-18 LRPC Projections - November 2016

2017-18 Projected Enrollment	K	1	2	3	4	Total
	53	64	70	61	68	318

8/10/17 Revised

Moharimet School 2017-18 Enrollment Projections Vs. Actual

Current 2016-17 Enrollments						
	K	1	2	3	4	
6-20-16 End of Year	59	76	71	98	90	394
Summer 2016 Withdrawals		7	1	2	4	14
New 2016-17 Registrations	54	12	8	6	3	83
10-1-16 Enrollment	54	64	83	75	97	373
Total Actual as of 6-23-17	52	66	83	76	100	377
New 2017-18 registrations	49	12	2	2	6	71
Summer Withdrawals		1	3		1	5
Total 2017-18 Enrollment	49	63	65	85	81	343

2017-18 using Actual Enrollment							
17 classes							
Teacher	Grade	K	1	2	3	4	Avg
Chartrand	K	17					16.33
Lapierre	K	16					
Raspa	K	16					
Dolcino	1		21				21
Torr	1		21				
Bradley	1		21				
Needs placement	1		0				
Hoff	2			22			21.67
Jones	2			22			
Nadeau	2			21			
Needs placement	2			0			
Hall	3				18		18.5
Schmitt	3				19		
Ray	3				19		
Larson-Dennen	3				19		
Needs placement	3				0		
Swift	3/4				10	12	22
Van Ledtje	4					23	23
Fitzhenry	4					23	
Lee	4					23	
Needs placement	4					0	
TOTAL		49	63	65	85	81	343

2017-18 LRPC Projections - November 2016						
2017-18 Projected Enrollment	K	1	2	3	4	Total
	55	55	65	88	78	341

Oyster River Middle School enrollment as of 8/10/17:

GRADE 5: 172 Students

- Madbury: 42
- Lee: 47
- Durham: 83

GRADE 6: 159 Students

- Madbury: 33
- Lee: 45
- Durham: 81

GRADE 7: 166 Students

- Madbury: 33
- Lee: 64
- Durham: 69

GRADE 8: 167 Students

- Madbury: 27
- Lee: 56
- Durham: 84

TOTAL: 664

August 10, 2017

**2017-2018 Enrollment
Oyster River High School**

Grade Level	Durham, Lee, Madbury	Barrington	Total
Grade 9	168	43	211
Grade 10	175	40	215
Grade 11	144	33	177
Grade 12	172	22	194
Totals	659	138	797

SBAC/SAT TESTING SPRING 2017

ELA/Literacy Test Averages

Grade Level	Number Tested	ORCSD % 3 and up	NH % 3 and up
3	139	83	54
4	160	84	56
5	150	75	61
6	159	66	57
7	150	80	63
8	159	87	58
11	152	85	67

Math Test Averages

Grade Level	Number Tested	ORCSD % 3 and up	NH % 3 and up
3	138	83	55
4	160	74	52
5	149	64	45
6	159	71	46
7	151	72	50
8	162	64	46
11	152	72	41

Office of the Superintendent
Oyster River School District
36 Coe Drive, Durham, NH 03824

INTEROFFICE MEMORANDUM

TO: School Board
FROM: Todd Allen, Asst. Superintendent *TAA*
DATE: August 11, 2017
RE: Homework Survey

The issue of homework has long been a topic of discussion in the Oyster River District and across the country.

In the spring of 2017 a survey was drafted by a group of school leaders with the intent of being used with students, staff and parents to collect baseline perceptual data on the issue of homework in the middle and high schools. This survey was designed to be presented electronically via "Survey Monkey".

The questions for each demographic group are similar, to allow for comparisons of perception between each group based on responses. Once it is shared with and approved of by the School Board the intent would be to implement the survey in mid-October with middle school and high school students, families and teachers.

Thank you.

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
BUSINESS ADMINISTRATOR'S OFFICE

SAU #5
36 COE DRIVE
DURHAM NH 03824

(603) 868-5100
FAX (603) 868-6668
scaswell@orcscsd.org

To: School Board & Superintendent
From: Sue Caswell, Business Administrator
Date: August 16, 2017
Re: FY2019 Calculations

This memorandum is written to provide budget information to you as you discuss FY2019 budget goals setting.

There are some increases we do know of and we can give you some figures based on assumptions. The impact of the Guild contract was proposed at \$568,708. We expect this to be lower with the impact of the retirement incentive offered last year. The custodial/secretary contract increase was estimated at \$45,638 and the administrator agreement impact was estimated at \$54,042. Since these estimates were made with staffing from two years ago the actual increases could be lower.

Keep in mind that we have moved the process back to accommodate the setting of the guaranteed maximum rate (GMR) for health insurance. We should have this figure before we meet on November 8. To give you an idea of how much this impacts the budget we have calculated a 10% increase to be approximately \$528,000.

Using these estimating assumptions, I have outlined what our increases might look like for FY2019. This increase would raise the general fund budget by 2.79%.

Guild Contract	\$568,708
ORESPA Contract	\$ 45,638
ORRA Contract	\$ 54,042
Health at 10%	\$528,000
Total	\$1,196,388

It should be noted that this estimate does not include increases for other bargaining and non-bargaining unit employees which includes program directors, central office, maintenance and technology staff. Typically, we follow negotiated contracts to guide decisions for non-bargaining employees. We are negotiating with the Bus Drivers and the Paraprofessional Unions.

It also does not include additional efforts to address our capital needs. Our goal for our Strategic Plan for facilities has been to continue to increase our efforts until we reach 3% of the aggregate budget.

We also decided to lease 3 buses for a cost of \$55,355 for 5 years. If we buy vehicles we will need to increase this budget.

The Strategic Planning process will require some funding as well as the process to evaluate the middle school.

Regarding additional revenues we anticipate an increase in tuition students and there is also the additional kindergarten aid. A reasonable estimate for tuition would be an additional \$180,000. Based on our current enrollment for kindergarten we would receive an additional \$129,800.

HSMS school start time 8:15am; dismissal 3:05pm

- Bus delivery 7:55am; depart 3:10pm

Elementary schools start times 8:55am; dismissal 3:10pm

- Bus delivery 8:45am; depart 3:15pm

AM Bus Routes

18 HSMS bus routes arriving at both HS and MS at 7:55am

- Buses will need to deliver and head right out to start Elementary routes as early as 8:05am.

10 Moharimet bus routes arriving for 8:45 delivery

8 Mast Way bus routes arriving for 8:45 delivery

5 Special Needs vehicles

1 vocational bus picking up students at home & ORHS; delivering at Dover then Rochester

Preschool

Am PEP - 9:15 – 11:45

Pm PEP - 12:45pm - 3:45pm (this will be done after HSMS/Elementary van routes are complete)

PM Bus Routes – it is crucial that students are waiting to load when buses arrive – Buses will need to load and leave in 2 minutes or less.

HSMS dismiss at the same time of 3:05pm; buses roll 3:10pm

- HS buses (3:05pm wave 1 at HS; 3:10pm Wave 2 at MS)
 - K-12 Bus 1 HS to MS; dropping on way to MW
 - HSMS Bus 4 HS to MS
 - K-12 Bus 6 HS to MS; dropping on the way to MW
 - K-12 Bus 20 HS to MS; dropping on the way to MW
 - K-12 Bus 22 HS to MS; dropping on the way to MW
 - K-12 Bus 30 HS to MS; dropping on the way to MW
- MS buses (3:05pm wave 1 at MS; 3:10pm wave 2 @ HS)
 - K-12 Bus 2 MS to HS; dropping on the way to MOH
 - K-12 Bus 3 MS to HS; dropping on the way to MOH
 - K-12 Bus 8 MS to HS; dropping on the way to MOH
 - K-12 Bus 25 MS to HS; dropping on the way to MOH
 - HSMS Bus 27 MS to HS
 - HSMS Bus 35 MS to HS
 - K-12 Bus 39 MS to HS; dropping on the way to MOH

Buses coming in from Elementary schools: (wave 3 at MS then HS) 3:15-3:20pm

- K-12 Bus 32 will be coming in from Moharimet
- K-12 Bus 37 will be coming in from Moharimet

Elementary dismiss at 3:10pm; buses roll at 3:15pm

Moharimet Elementary - 10 Buses

dismissal wave 1 at 3:10pm

- K-4 Bus 31 MOH to MW AND TRANSFER STUDENTS FROM MOH TO MW TO CATCH MW BUSES
- K-12 Bus 32; heading to MS then HS
- K-12 Bus 37; heading to MS then HS
- K-4 Bus 29 MOH only (COULD TAKE LIMITED GYMNASTICS FROM MOH TO FIELD HOUSE)
- K-4 Bus 38 MOH only (CHINESE CLUB, LEGO CLUB @ DPL WITH LIMITED SEATING OF 15 STUDENTS)

dismissal wave 2 @ 3:20-3:25

- K-4 Bus 26 MW TO MOH AND TRANSFER STUDENTS (COULD TAKE LIMITED GYMNASTICS
- K-12 Bus 2; MS, HS, MOH (COULD TAKE LIMITED LEGO CLUB, CHINESE CLUB M - TH)
- K-12 Bus 3; MS, HS, MOH
- K-12 Bus 25; MS, HS, MOH
- K-12 Bus 39; MS, HS, MOH

dismissal wave 3 @ 3:30

- K-12 Bus 8 MS, HS, MOH

Mast Way Elementary - 9 Buses

Dismissal wave 1 @ 3:10pm

- K-4 Bus 26 MW TO MOH AND TRANSFER STUDENTS FOR MOHARIMET
- K-4 Bus 24
- K-4 Bus 21 (GYMNASTICS, LEGO CLUB @DPL, CHINESE CLUB WITH LIMITED SEATING)

Dismissal wave 2 @ 3:20-3:25pm

- K-4 Bus 31 MOH to MW AND TRANSFER STUDENTS FROM MOH TO MW TO CATCH MW BUSES
- K-12 Bus 1 HS to MS; dropping on way to MW
- K-12 Bus 6 HS to MS; dropping on the way to MW
- K-12 Bus 20 HS to MS; dropping on the way to MW (3 MOH TRANSFER STUDENTS FROM BUS 31)
- K-12 Bus 22 HS to MS; dropping on the way to MW
- K-12 Bus 30 HS to MS; dropping on the way to MW

SUMMARY – 21 PM BUSES

12 – K-12 Bus Routes

3 – designated HSMS Bus Routes

2 – designated K-4 Moharimet Buses; 1 designated MOH/MW Bus

2 – designated K-4 Mast Way Bus Routes; 1 designated MW/MOH Bus

Activity/Late Buses

Late buses determine who is riding for the day and divide the students 4 ways covering the district.

- Operate M, T, W, Th; 4 buses
- One bus picks up at the MS at 4:20, traveling to the HS to share the MS students
- Three buses wait at the HS for MS bus and then HS students
- Four buses depart the HS at 4:30pm

STRATEGIC PLAN REVIEW AND UPDATE

August 16, 2017 School Board Meeting

2

ACADEMICS

Academics - Elementary

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- Goal 1 - Math K-12
 - To continue implementation of math opportunities for all students Kindergarten through Grade 12.

- Goal 2 – Social Emotional Learning
 - By the end of spring 2017 ORCSD elementary staff will recommend a research based program for implementation with student's grades K-4 using the CASEL standards adopted by the SEL committee.

Academics - Elementary

4

- Goal 3 – Next Generation Science
 - During the 2016-17 year, elementary science committee members will investigate Next Generation Science Standards (K-4) to identify shifts needed for full alignment.

- Goal 4 – Personalized Learning
 - Elementary staff will identify common characteristics of personalized learning to ensure all student learning needs are met.

Academics – Middle School

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- Goal 1 – Collegial Culture
 - ORCSD Middle School will create a professional culture of collaboration to support high levels of collegiality and team work.

- Goal 2 – School Practice
 - ORCSD Middle School will construct and implement a plan to promote students making positive connections with peers and adults in the school community.

Academics – Middle School

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- Goal 3 – Assessment
 - All ORCSD Middle School staff will look at current assessment data from Smarter Balanced, STAR, and Youth Risk Behavior Survey to inform future instruction at least two times a year.

- Goal 4 – Personalized Learning
 - ORCSD Middle School will increase innovative personalized instructional practices to meet the needs of all learners.

Academics – High School

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- Goal 1 – Assessment for Learning/Reporting Learner Progress
 - Continue to incorporate school-wide learning expectations into a coordinated program of studies and explore the use of evaluation rubrics to measure student progress.

- Goal 2 – High Aspirations/Innovative Personalized Instruction
 - Continue to establish and promote a professional culture of collaboration to support: high levels of collegiality, team work as well as curriculum, instruction and assessment.

Academics – High School

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- Goal 3 – College and Career Ready/Innovative Personalized Instruction
 - Continue to develop a commonly accepted and clear definition of program consistency that is fully embedded. This will include consistency and coordination of policy and practice.

- Goal 4 – High Aspirations/Innovative Personalized Instruction
 - Develop tiers of supports and educational options that meet the needs of our students. We will start with an evaluation of school culture, our current support systems, and educational options for students. From this evaluation we will determine next steps.

OPERATIONS

Facilities – Building Level Goals

- Goal 1 – ORCSD Maintenance and Custodial staff will Improve Safety/Problem Areas /Communications
- Goal 2 – ORCSD Maintenance and Custodial Staff will work to apply the principles of sustainability in the conduct and operations of the schools.
- Goal 3 – ORCSD Maintenance and Custodial Staff will be involved in decisions related to any capital improvement efforts.

Technology Building Level Goals

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- Goal 1 – ORCSD will use technology in a manner that respects themselves, society and the environment.
- Goal 2 – ORCSD will use consistent student centered and effective integration of technology across all classrooms and grade levels that incorporate the NETS standards, digital portfolios, and District technology standards.
- Goal 3 – Technology will support innovative student-centered instructional practices and personalized learning for all ORCSD students so they are college and career ready, prepared to pursue the paths they choose.

Technology Building Level Goals

12

- Goal 4 – Technology use will allow for clear, consistent communication and provide multiple opportunities to engage with the communities of Lee, Madbury, and Durham.
- Goal 5 – ORCSD IT will align purchasing with District goals to ensure the appropriate resources are being purchased in a consistent manner across the District.

Child Nutrition – Building Level Goals

13

- Goal 1 – ORCSD Child Nutrition Department will improve communication and safety through training and professional development.
- Goal 2 – ORCSD Child Nutrition Department will continue to support sustainability by purchasing local foods and utilize produce from school gardens.
- Goal 3 – ORCSD Child Nutrition Department will develop an equipment replacement plan for each school.

Transportation – Building Level Goals

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- Goal 1 – ORCSD Transportation Department will improve communication and safety throughout the department.
- Goal 2 – ORCSD Transportation Department will work to apply the principles of sustainability in the conduct and operations of transportation.
- Goal 3 – ORCSD Transportation Department will be involved in the decisions made related to bus replacement and maintenance.

memo

Oyster River High School

To: ORCSD School Board
From: Suzanne Filippone
CC: James Morse, Todd Allen
Date: 8/10/2017
Re: ORHS Schedule

Comments: Oyster River High School is examining the daily bell schedule with the goal for refinement of our schedule for the 2018-2019 school year. The examination of the daily bell schedule began in the fall of 2016 by asking, "Does our bell schedule reflect our mission and core values?" A scheduling committee was formed and a variety of stakeholders have been and will be included in the process. Decisions around the bell schedule will be based on what is best for our students.

In examining the bell schedule we acknowledge that the daily schedule impacts students and learning in a variety of ways (but is not limited to): student work load (number of classes), student work load outside of the school day (homework), access to faculty, MTSS/Tiers of Support, effective use of time, SEL (Social Emotional Learning), competencies, co-curricular opportunities, access to Career Technical Education & college classes, etc.

The goal is to propose options to the faculty in October 2017 and bring the Scheduling Committee's findings to the School Board in October or early November.

**The 2017-2018 bell schedule has been designed with minimal changes to accommodate new start time, see attached.*

Oyster River High School Bell Schedules 2017 - 2018

NONBLOCK WEEKS

Monday All Classes Meet	Tuesday All Classes Meet	Wednesday All Classes Meet	Thursday All Classes Meet	Friday All Classes Meet
(47 minute classes) Advisory	(47 minute classes) Advisory	(46 minute classes) OH/ Relearning	(47 minute classes) Advisory	(46 minute classes) OH/ Relearning
Period A 8:15-9:02	Period A 8:15-9:02	Period A 8:15-9:01	Period A 8:15-9:02	Period A 8:15-9:01
Period B 9:06-9:53	Period B 9:06-9:53	Period B 9:05-9:51	Period B 9:06-9:53	Period B 9:05-9:51
Period C 9:57-10:44	Period C 9:57-10:44	Period C 9:55-10:41	Period C 9:57-10:44	Period C 9:55-10:41
Period D 10:48-11:35	Period D 10:48-11:35	Period D 10:45 – 11:31	Period D 10:48-11:35	Period D 10:45 – 11:31
Period E 11:35 – 12:56	Period E 11:35 – 12:56	Period E 11:31 – 12:51	Period E 11:35 – 12:56	Period E 11:31 – 12:51
Lunch 1 11:35-12:05 Class 12:09-12:56	Lunch 1 11:35-12:05 Class 12:09-12:56	Lunch 1 11:31 – 12:01 Class 12:05 – 12:51	Lunch 1 11:35-12:05 Class 12:09-12:56	Lunch 1 11:31 – 12:01 Class 12:05 – 12:51
Class 11:39-12:26 Lunch 2 12:26-12:56	Class 11:39-12:26 Lunch 2 12:26-12:56	Class 11:35 – 12:21 Lunch 2 12:21 – 12:51	Class 11:39-12:26 Lunch 2 12:26-12:56	Class 11:35 – 12:21 Lunch 2 12:21 – 12:51
Advisory 1:00 – 1:23	Advisory 1:00 – 1:23	Period F 12:55 – 1:41	Advisory 1:00 – 1:23	Period F 12:55 – 1:41
Period F 1:27-2:14	Period F 1:27-2:14	Period G 1:45 – 2:31	Period F 1:27-2:14	Period G 1:45 – 2:31
Period G 2:18-3:05	Period G 2:18-3:05	OH/Relearn 2:35-3:05	Period G 2:18-3:05	OH/Relearn 2:35-3:05

BLOCK WEEKS

Monday All Classes Meet	Tuesday All Classes Meet	Wednesday All Classes Meet	Thursday (90 minute classes) OH/Relearning	Friday (90 minute classes) OH/Relearning
(47 minute classes) Advisory	(47 minute classes) Advisory	(46 minute classes) OH/ Relearning		
Period A 8:15-9:02	Period A 8:15-9:02	Period A 8:15-9:01	Block A 8:15-9:45	Block A 8:15-9:45
Period B 9:06-9:53	Period B 9:06-9:53	Period B 9:05-9:51	Block C 9:50-11:20	Block C 9:50-11:20
Period C 9:57-10:44	Period C 9:57-10:44	Period C 9:55-10:41	Period E/Lunch Lunch 1 11:20-11:50 Class 11:55-12:40	Period E/Lunch Lunch 1 11:20-11:50 Class 11:55-12:40
			Class 11:25 – 12:10 Lunch 2 12:10-12:40	Class 11:25 – 12:10 Lunch 2 12:10-12:40
Period D 10:48-11:35	Period D 10:48-11:35	Period D 10:45 – 11:31	Block F 12:45-2:15	Block F 12:45-2:15
Period E 11:35 – 12:56 Lunch 1 11:35-12:05 Class 12:09-12:56	Period E 11:35 – 12:56 Lunch 1 11:35-12:05 Class 12:09-12:56	Period E 11:31 – 12:51 Lunch 1 11:31 – 12:01 Class 12:05 – 12:51	Office Hours/Relearning 2:20-3:05	Office Hours/Relearning 2:20-3:05
Class 11:39-12:26 Lunch 2 12:26-12:56	Class 11:39-12:26 Lunch 2 12:26-12:56	Class 11:35 – 12:21 Lunch 2 12:21 – 12:51		
Advisory 1:00 – 1:23	Advisory 1:00 – 1:23	Period F 12:55 – 1:41		
Period F 1:27-2:14	Period F 1:27-2:14	Period G 1:45 – 2:31		
Period G 2:18-3:05	Period G 2:18-3:05	Advisory 2:35-3:05		

Delayed Opening: In the event of a weather delay, school will begin at 9:15. Students with late arrival privileges must time their arrival to school accordingly.

Delayed Opening
Period A (9:15 – 9:55)
Period B (10:00 - 10:40)
Period C (10:45 - 11:25)
Period D (11:30 - 12:10)
Period E (12:15 - 1:30)
Lunch 1/Class (12:15-12:50)
Lunch 2/Class (12:55 – 1:30)
Period F (1:35 – 2:15)
Period G (2:25 -3:05)

To: Dr. James Morse

From: Suzanne Filippone, High School Principal

Date: August 2017

Subject: Nominations of department heads and advisors for 2017-18

Please accept the nominations of the following people for department head and activity advisors at ORHS for the 2017-18 school year.

Proposed 2017-2018 Department Head and Advisor Stipends					
Department Heads					
Name	Department	Stipend	Total		
Heather Healy	Fine Arts/Business	\$2,500	\$2,500		
Shauna Horsley (.5 time)	English	\$1,250	\$1,250		
Kara Sullivan (.5 time)	English	\$1,250	\$1,250		
Mary Beaton	World Language	\$2,500	\$2,500		
Don Maynard	Physical Education/Health	\$2,500	\$2,500		
Nate Oxnard	Science	\$2,500	\$2,500		
Kim Cassamas (.5 time)	Student Services	\$1,250	\$1,250		
Jon Peterson (.5 time)	Student Services	\$1,250	\$1,250		
Brian Zottoli	Social Studies	\$2,500	\$2,500		
Peter Harwood (.5 time)	Math	\$1,250	\$1,250		
Lisa Hallbach (.5 time)	Math	\$1,250	\$1,250		

Advisors					
Name	Activity	Years	Stipend	Longevity	Total
Celeste Best	National Honor Society	12	\$2,395.00	\$375	\$2,770.00
Derek Cangelo	Senate Advisor	5	\$3,195.00	\$150	\$3,345.00
Andrea Drake (.5)	Math Team	9	\$1,597.50	\$150	\$1,747.50
Katie Johnson (.5)	Math Team	0	\$1,597.50	\$0	\$1,597.50
Kathy Fink	Stage Management Musical	9	\$2,076.00	\$300	\$2,376.00
Meredith Freeman-Caple	Fall/Spring Musical	9	\$3,195.00	\$300	\$3,495.00
Wendy Gibson	Freshmen Class Advisor	0	\$1,997.00	\$0	\$1,997.00
Shawn Kelly	Journalism/Mouth of the River	6	\$1,997.00	\$150	\$2,147.00
Marc LaForce	Music Activities/All State	7	\$2,395.00	\$225	\$2,620.00
Heather Healy	Senior Class Advisor	13	\$3,195.00	\$375	\$3,570.00
Barbara Milliken	Junior Class Advisor	3	\$2,395.00	\$75	\$2,470.00
Nate Oxnard	SPARC/Project First/Robotics	6	\$3,195.00	\$150	\$3,345.00
Matt Pappas	Sophomore Class Advisor	20	\$1,997.00	\$375	\$2,372.00
Mike Troy	Stage Management Fall	20	\$1,556.00	\$375	\$1,931.00
Karen Van Dyke	Yearbook	2	\$3,594.00	\$0	\$3,594.00
Susan Wilkinson	Community Service Club	6	\$2,395.00	\$150	\$2,545.00
Jonathan Bromley	Sustainability Advisor	3	\$3,195.00	\$75	\$3,270.00



ORHS ATHLETICS
55 Coe Drive
Durham, NH 03824
603-868-2375 x1105
603-868-1355 Fax

OYSTER RIVER HIGH SCHOOL ATHLETICS DEPARTMENT

To: Dr. Jim Morse, Superintendent
From: Andy Lathrop
Date: 8/17/16
Re: 2017 HS/MS Coach and Volunteer Nominations

Please accept the following names for nomination to coach their selected sports this upcoming fall season.

High School: Volunteer Positions:

Meg Varrell	Girls Soccer
Dominique LaPanne	Girls Soccer
Salme Cook	Girls Soccer
Eric Travis	Cross Country
Greg Tucker	Boys Soccer
Jacob Baver	Boys Soccer
Sean Stewart	Girls Volleyball
Dan Brodeur	Girls' Volleyball
Emma Danais	Field Hockey
Emma Brown	Field Hockey
Alex Satterfield	Unified Soccer & Basketball

Paid Positions:

Name	Team	Stipend	Years	Longevity	Total
Scott McGrath	Boys Cross Country	\$3,594	1	0	\$3,594
Fergus Cullen	Girls Cross Country	\$3,594	6	\$150	\$3,744
Charles Crull	Boys Varsity Soccer	\$4,093	15	\$375	\$4,468
James Thibault	Boys JV Soccer	\$2,660	13	\$375	\$3,035
Danny Watson	Boys Reserve Soccer	\$2,047	2	0	\$2,047
Cassandra Sweatt	Girls Varsity Volleyball	\$3,594	7	\$225	\$3,819
Sadie Moore	Girls JV Volleyball	\$2,336	0	0	\$2,336
Steve Pettit	Girls Varsity Soccer	\$4,093	2	0	\$4,093
Derek Cangello	Girls JV Soccer	\$2,660	2	0	\$2,660
Paul Bamford	Varsity Golf	\$1,997	2	0	\$1,997
Kelly Lacoste (.5)	JV Field Hockey	\$1,330	0	0	\$1,330
Cathy Brophy (.5)	JV Field Hockey	\$1,330	0	0	\$1,330

Middle School Paid Positions:

Name	Team	Stipend	Years	Longevity	Total
Dave Montgomery	MS Cross Country	\$2,395	5	\$150	\$2,545
David Geschwendt	MS Cross Country	\$2,395	1	\$0	\$2,395
Emma Bricker	MS Cross Country	\$2,395	2	0	\$2,395
Nate Grove	MS Boys Soccer	\$1,997	11	\$375	\$2,372
Jen Snow	MS Girls Soccer	\$1,997	4	\$75	\$2,072
Michelle Martin	MS Volleyball	\$1,997	1	0	\$1,997

Middle School Volunteer Positions:

Stephanie Pratt	MS Volleyball
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Yours in Sport,
 Andy Lathrop
 Director of Athletics
 Oyster River Cooperative School District

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Dominique Lapanne	School: ORHS
Position: Asst. Varsity Girls Soccer	Paid: <input type="checkbox"/> Non-Paid: <input checked="" type="checkbox"/>

Athletic Director Narrative:

Please accept this nomination of Dominique Lapanne. She adds a lot of soccer knowledge to the staff and as an alumni, is certainly passionate about the program.

Attachments: Reference Checks: Application:

Andrew P. Lathrop
Signature of Athletic Director

7/31/17
Date

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Emma Danais	School: ORHS/ORMS
Position: Field Hockey Volunteer Coach for both MS and HS	Paid: <input type="checkbox"/> Non-Paid: <input checked="" type="checkbox"/>

Athletic Director Narrative:

Please accept this nomination of Emma Danais to work with both our High School and Middle School programs. She is currently a student at UNH and wants to volunteer her services.

Attachments: Reference Checks: Application:

Andrew P. Lathrop
Signature of Athletic Director

7/31/17
Date

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Emma Brown	School: ORHS/ORMS
Position: Volunteer Field Hockey Coach	Paid: <input type="checkbox"/> Non-Paid: <input checked="" type="checkbox"/>

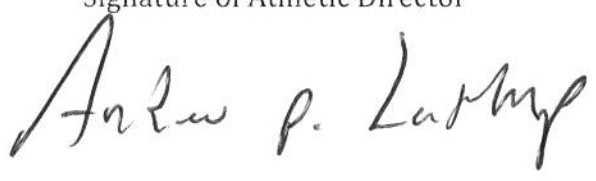
Athletic Director Narrative:

Please accept this nomination of Emma Brown to be a volunteer field hockey coach at the middle school and high school levels. She brings a lot of playing experience to the staff and is currently a PE major at UNH with a minor in coaching.

Attachments: Reference Checks: Application:

Andrew P. Lathrop
Signature of Athletic Director

8-3-2017
Date



Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Alex Satterfield	School: ORHS
Position: Unified Soccer and Basketball	Paid: <input type="checkbox"/> Non-Paid: <input checked="" type="checkbox"/>

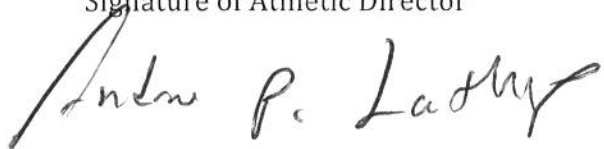
Athletic Director Narrative:

Alex brings a tremendous amount of experience to our Unified Sports Program. He has coached at both the Farmington and Dover School District's. We a lucky to have someone with Alex's background taking the lead in the Unified Program.

Attachments: Reference Checks: Application:

Andrew P. Lathrop
Signature of Athletic Director

8-7-2017
Date



Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Sadie Moore	School:
Position: JV Volleyball Head Coach	Paid: <input checked="" type="checkbox"/> Non-Paid: <input type="checkbox"/>

Athletic Director Narrative:
Sadie's references were all excellent, she will add a lot to the Volleyball Program

Attachments: Reference Checks: Application:

Andrew P. Lathrop
Signature of Athletic Director

7-21-2017
Date

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Kelly Lacoste	School: ORHS
Position: JV Field Hockey Coach	Paid: <input checked="" type="checkbox"/> Non-Paid: <input type="checkbox"/>

Athletic Director Narrative:

Please accept this nomination of Kelly Lacoste as the JV field Hockey Coach. Kelly is a long time coach for ORYA and will certainly add value to the program.

Attachments: Reference Checks: Application:

Andrew P. Lathrop
Signature of Athletic Director

7/31/17
Date

Oyster River Cooperative School District

COACHING NOMINATION FORM

Name of Candidate: Cathy Brophy	School: ORHS
Position: Asst. Varsity Field Hockey Coach	Paid: <input checked="" type="checkbox"/> Non-Paid: <input type="checkbox"/>

Athletic Director Narrative:

Please accept this nomination of Cathy Brophy as the Asst. Varsity Field Hockey Coach. She brings over 20 years of experience to our staff.

Attachments: Reference Checks: Application:

Andrew P. Lathrop
Signature of Athletic Director

7/31/17
Date



ORMS

**1 Coe Drive
Durham, NH 03824
603-868-2820**

OYSTER RIVER MIDDLE SCHOOL

From: Jay Richard
Date: August 11, 2017
Re: Club and Extracurricular Nominations

Message:

Please accept the following names for nomination for ORMS clubs and activities.

Positions:

Name	Activity	Stipend	Years	Longevity	Total
Jarika Olberg	District Music Department Head	\$2,500	1	\$0	\$2,500
John Silverio	Student Council Grade 8	\$999	2	\$0	\$999
Jason Duff	Student Council – Grade 7	\$999	2	\$0	\$999
Cathy Dawson	Literary Magazine	\$1,997	1	\$0	\$1,997
Joe Boucher	Grade 5 Leadership	\$999	1	\$0	\$999
John Silverio	Robotics	\$600	3	\$75	\$675
Chris Hall	Outing Club	\$600	6	\$150	\$750
Susan Mathison	After School Games Grades 5/6	\$600	4	\$75	\$675
Nellie Dinger	After School Games Grades 5/6	\$600	4	\$75	\$675
David Ervin	MS Jazz Band	\$2,395	20	\$300	\$2,695
Sue Bissell	MS Club	\$600	4	\$75	\$675
Sarah Kuhn	MS Musical	\$999	0	\$0	\$999
Jennifer Snow	MS News	\$999	7	\$225	\$1,224
Sunny Sadana	Outing Club	\$600	8	\$225	\$825
Ruth Gehling	MS Math Counts	\$1,997	17	\$300	\$2,297

Jay Richard
Principal
ORMS



To: Dr. James Morse
From: Carrie Vaich
Date: August 10, 2017
Subject: Nomination for Stipend Activities

Please accept the nomination of the following stipend activities for the 2017-2018 school year:

Stipend Activities

Name	Activity	Stipend	Longevity	Total
Cathy Baker	Jump Rope Club Coordinator	\$400		\$400
Cathy Baker	Running Club Coordinator Fall/ Spring	\$800		\$800
Pam Felber	Musical Director	\$999	\$375	\$1,374
Felicia Sperry	Musical Asst. Director	\$500		\$500
Erin Handwork	Musical Choreographer	\$450		\$450
Whitney Burke	New Teacher Mentor	\$500		\$500
Heather Darois	New Teacher Mentor	\$500		\$500

Respectfully Submitted,

Carrie Vaich
Principal
Mast Way School

Moharimet Musical Stipends 2017-2018

Program	Staff Member	Stipend Amt.	Acct. #
Moharimet Musical Director	Beth Struthers	\$999.00 + \$225 longevity = \$1,224	Contracted Services Other Cocurricular MOH 10-103-1410-51020-33-13-00000

Approved by:



David Goldsmith